

GENERAL COMPLAINTS FORM

SG09-ACH

CONFIDENTIAL

(See Relevant Section of Safeguarding Children Policy & Procedures)

Name: _____

Address: _____

Telephone No.(s): _____ email: _____

Complaint Details:

Signed: _____ Date: _____

For Office Use/Parish Use

Form Received by: _____

Date: _____

Actions taken to resolve the problem:

1. _____

2. _____

3. _____

Result of Action Taken _____

Signed: _____ Date: _____